

FLATHEAD CITY-COUNTY BOARD OF HEALTH
MINUTES OF APRIL 15, 2010
2:00 – 4:00 P.M.
CONFERENCE ROOM A&B / EARL BENNETT BUILDING
KALISPELL, MONTANA

<u>Members Present</u>	<u>Members Absent</u>	<u>Others</u>
Glen Aasheim, MD		Turner Askew
Joe Brenneman		Cliff Bennett
Bill Burg, MBA & CPA		Tonya Buxton
Joan Lanfear, ACNP		Paul Conrad
Duane Larson		Lisa Dennison
Wayne Miller, MD		Wendy Doely
David Myerowitz, MD		Mayre Flowers
		Wendee Jacobs
		Jennifer Rankosky
		Joe Russell

Call to Order

Chairperson Glen Aasheim called the meeting to order at 2:07 P.M.

Approval of Agenda

MOTION Wayne Miller to approve the agenda as mailed.
SECOND Duane Larson **MOTION CARRIED**

Approval of Minutes of February 18, 2010 Regular Meeting

MOTION David Myerowitz to approve the minutes of February 18, 2010 regular meeting as mailed.
SECOND Miller **MOTION CARRIED**

Approval of Minutes of March 4, 2010 Special Meeting

MOTION Bill Burg to approve the minutes of March 4, 2010 special meeting as mailed.
SECOND Larson **MOTION CARRIED**

Committee Appointments

Aasheim stated that the only modification to the distributed 2010 Committee Appointment list is the appointments for the Community Health Center/Board of Health Coordinating Committee. The appointed members are Aasheim and Joe Brenneman.

MOTION Larson to approve the 2010 Committee appointments with the discussed modification.
SECOND Myerowitz **MOTION CARRIED**

Citizen Comments

Mayre Flowers-

Mayre Flowers presented information regarding Operation Medicine Cabinet. The Attorney General's Office will be coordinating an Operation Medicine Cabinet event on June 5th from 9:00 A.M. to 3:00 P.M. It will be held at the Health Department and at the North Valley Hospital in Whitefish. There will be a drive-by/drop-off station at each site to make it easier for citizens to dispose their materials. The Flathead County Solid Waste Department has constructed secure containers for the collection event. Flowers

announced that she has a list consisting of contact information for pharmacies and medical facilities that requested updates regarding Operation Medicine Cabinet. She added that she does not have e-mail contacts for the Board and invited them to add their name to the list to receive updates on the program. She said that the program is asking for support from different agencies, pharmaceutical groups, pharmacies, and medical groups to assist with media costs to promote the event. She distributed a signup sheet for those who would like to assist with funding. Flowers presented a recent article from the National Geographic regarding pharmaceuticals found in fish that are being tested directly below sewage treatment plants. Aasheim wondered if there was a specific amount of collected materials that would deem the Operation Medicine Cabinet event successful. Flowers said that this will be the first statewide event so there are no current comparisons. She added that Missoula was the first county in Montana to have a drop-off event, thus she could obtain Missoula's figures for comparison. There will be numerous communities participating in the first Operation Medicine Cabinet event. There was further discussion regarding the event's setup. Joe Russell said that the Board has enough discretionary money in the advertising budget that would allow them to donate \$500 to Operation Medicine Cabinet for their media needs to promote the event.

MOTION Miller for the Board of Health to donate \$500.00 to Operation Medicine Cabinet.
SECOND Larson MOTION CARRIED

Consideration of Lake/Flathead County Water Quality District Presentation – Joe Brenneman

Brenneman stated that representatives from Flathead and Lake County have proposed establishing a joint water quality district for approximately six months. Their first strategy was to ensure that the Flathead County Board of Health was apprised of the district. They offered an invitation for a Board member to participate in the group. Brenneman presented and thoroughly reviewed the districts roles and objectives. He requested that Board members contact him if they are interested in participating in the group. Russell said that he will also take part in the district planning. Brenneman said that if the Commissioners establish the district in a 30 day protest period and if 20 percent of the people do not protest it, then it will go into effect. If more than 20 percent do protest it, then it will go to public vote. However, in discussions with Lake and Flathead County Commissioners, they will initially put it to public vote which would probably be during the next general election in November. Miller inquired about the time requirements. Brenneman said the involvement would be in the formative stages of discussing whether they will establish the district or not. The Board further discussed the purpose of the district.

Scoring of Food Service Establishments Policy

Aasheim said that the policy was submitted to the Board for their review.

MOTION Miller to approve the Scoring of Food Service Establishments Policy 2010 -01 EH as presented.
SECOND Myerowitz

Russell said that the score placards will be ready to print once the policy has been approved. Russell said that he will have a policy regarding associated risk for the next Board meeting.

MOTION CARRIED

Review 2011 Fiscal Year Preliminary Budget

Russell announced that the distributed 2011 budget will most likely not be modified much more than what is presented. He said that the Department does not receive tax funds until November, thus they operate on fees from July 1 to November. They expect to bring in approximately \$762,000 non-tax revenue which include fee-based immunizations, Environmental Health related fees, etc. If the next fiscal year correlates correctly with the budget, then the Department should end the year approximately \$4,000

ahead of where they started. Russell provided a comprehensive review of the budget. General discussion ensued. Brenneman said that the budget will be preliminarily approved by the Commissioners in June and then finally adopted once they determine how much money the County has.

MOTION **Miller to approve the 2011 fiscal year preliminary budget as presented.**
SECOND **Burg** **MOTION CARRIED**

Annual Report

Russell reported that the Board of Health 2009 annual report will be distributed to the Commissioners as well as to all of the elected officials of the City of Kalispell.

Departmental Reports

Community Health Services-

Russell announced that Jody White is out of town and he would answer any questions regarding her report. Aasheim inquired about the second doses of H1N1. Russell said that 52 percent of children who received H1N1 vaccinations received their second dose. As the Board requested, the Department mailed reminder post cards and conducted other activities to encourage people to obtain the second dose for their children. Myerowitz said that only 30 percent received the first dose, thus, only 15 percent of children received both doses. He added that if they were to have another event similar to the H1N1 situation, it would be worthwhile to determine ways to effectively promote vaccinations to the younger citizens and to those who are higher risk.

Family Planning-

Wendy Doely announced that it has been exactly one year since Family Planning and the Community Health Center moved onto the third floor. She thanked the Board for their efforts in the development of the third floor addition.

Community Health Center-

Doely reported that the division has been working hard to recruit more dental Medicaid patients. They are up to 31.5 percent. She thoroughly reviewed the Community Health Center division report. The Community Health Center Board has a strategic planning session scheduled for the first weekend in May and will be reviewing program expansion. Myerowitz wondered how the division handles patient no shows. Doely said that they maintain a short call list for times when dental patients cancel or do not show. She added that on the medical side of the clinic, they overbook patients to compensate for no shows. With a no show rate of 23 percent, they schedule 24 to 25 patients per day to meet their daily goal of 20. Myerowitz referred to the Community Health Center Board minutes where it states that the patient demand is higher than what the dental clinic can accommodate. Doely said that the Center has enough operatories but not enough providers. They will be hiring a part time dentist in the near future. Doely reported they also included another part time medical provider in the budget. They will run out of medical provision space before they run out of dental space.

Environmental Health-

Wendee Jacobs stated that land activity has increased. She added that there was a decrease in food service inspections due to staff attending trainings. A report containing facilities with past poor inspection scores was submitted to the Board. The report will be presented to the Board on a quarterly basis and will be amended to facilities who have received at least two Cs or a lower grade. Jacobs said that they are hoping to randomize the inspection schedule so that the facilities do not know when the inspectors will visit. There was further discussion regarding inspection and re-inspection schedules.

Health Promotion-

Jennifer Rankosky announced that they will begin working on their H1N1 After Action Report with Russell and Community Health. As stated during a recent Public Health Emergency Preparedness conference call, the State will be sending out an evaluation for the Department to complete and send back. Myerowitz suggested that the Board submit a letter along with the evaluation. Russell suggested that they wait until they receive the report before constructing a letter.

Rankosky reported that they are working with the Office of Emergency Services on their continuity of operations planning. The County will be using the Health Department's continuity of operations planning as a model for other county offices.

Physicians have been enrolled into the Montana Cancer Screening Program. Doctor Boharski, Doctor Ercanbrack, Glacier Medical, St. Luke's, and Kalispell Gastroenterology have agreed to see patients. Currently, 51 people are enrolled for colonoscopies and 15 are enrolled for FOBTs. Aasheim inquired about the typical reimbursement for the procedures. Russell said that it is approximately \$330 and \$180. One fee is a facility charge and the other is a provider charge. Myerowitz wondered if a plan has been established for those who find that they have cancer after the provided screening. Russell said that currently, there is not a plan. They hope that other agencies will assist in treatment like the Susan G. Komen Foundation did for the Breast and Cervical Health Program. Doely announced that the program excludes patients who show signs or symptoms.

Rankosky announced that Marcy White is coordinating the Women's Health Fair. They will be providing cholesterol and glucose screenings, breast exams, tobacco cessation, body fat testing, and other services.

Rankosky stated that she and Wendy Olson will be conducting car seat inspections at the Child Safety Day at the County Fairgrounds. Leslie Deck will also be there to provide information on tobacco and safety helmets.

Home Health-

Paul Conrad thanked the Home Health Committee for their time to discuss policy and procedures. Conrad announced that skilled nursing fees have decreased. He reviewed the division report with the Board. Joan Lanfear inquired about the increase in social worker visits. Conrad said that they hired a new social worker.

Animal Shelter-

Cliff Bennett introduced himself to the Board and gave a brief history of his previous employment. Russell mentioned that Bennett has been busy working on policies and procedures.

Mosquito District-

Aasheim said that a new building will be built on Willow Glen Road for storage of chemicals and the program's vehicle.

Health Officer's Report

Russell said that he will meet with the Commissioners on April 28th to review the 2011 budget.

Other Business

Miller suggested that they focus on the police agencies and the Board of Commissioners when addressing garbage on roadsides and enforcement. He added that tourism is the largest industry in the Flathead Valley and people come to Montana for its scenic beauty. There is a large amount of garbage on the

roadsides of Highway 35 and Highway 93. Burg suggested that they send a letter to the Sheriff inviting him to attend a Board meeting to discuss enforcement of laws.

The meeting adjourned at 4:06 P.M.

Lisa Dennison, Secretary

The Open House to City Council members followed the meeting.